

Project	
Context Sensitive Help	F1
New Workbook	Ctrl+N
Open	Ctrl+O
Save Project	Ctrl+S
Print	Ctrl+P
Find in Project	F3
Switch Windows in Current Folder	Ctrl+Tab
Return to Last Window	Ctrl+Alt+Z
Toggle Project Explorer View	Alt+1
Toggle Messages Log View	Alt+6
Toggle Smart Hint Log	Alt+7
Toggle Object Manager	Alt+8
Open App Center	F10
Open Learning Center	F11

Tools	
Theme Organizer	F7
Import Wizard	Ctrl+3
Open NLFit	Ctrl+Y
Options	Ctrl+U
Toggle Script Window View	Alt+Shift+3
Toggle Command Window View	Alt+3
Color Manager	Ctrl+Shift+O

Worksheet and Column	
Worksheet Properties	F4
Copy Including Label Rows	Ctrl+Shift+C
Select Entire Worksheet	Ctrl+A
Extend Selection End of Column	Ctrl+Shift+Down
Extend Selection End of Sheet	Ctrl+Shift+End
Add New Columns	Ctrl+D
Switch Worksheets	Ctrl+PageUp/ PageDown
Set Column Values	Ctrl+Q
Set Multiple Column Values	Ctrl+Shift+Q
Copy Column Formula	Ctrl+J
Copy All (Formula, Label Rows, Values)	Ctrl+Shift+A

Editing	
Formula Bar	Ctrl+Alt+F
Toggle In-Place Edit Mode	F2
Toggle Character/Symbol Map	Ctrl+M
Add Non-Keyboard Character	4-digit hex code then Alt+X
Clear	Delete
Select All	Ctrl+A
Copy	Ctrl+C
Copy Full Precision	Ctrl+Alt+C
Copy then Delete (Cut)	Ctrl+X
Paste	Ctrl+V
Paste Link	Ctrl+Alt+V
Undo	Ctrl+Z
Find	Ctrl+F
Replace	Ctrl+H
Toggle Subscript Mode	Ctrl+=
Toggle Superscript Mode	Ctrl+Shift+=

Mini Toolbars	
Toggle Mini Toolbars	Ctrl+Shift+T
Re-display Toolbar	Shift

Import and Export	
Import ASCII	Ctrl+K
Import Wizard	Ctrl+3
Reimport Directly	Ctrl+4
Export Graph	Ctrl+G

Scale, Pan and Zoom	
Rescale to Show All Data	Ctrl+R
Scale (Up=In, Down=Out) the X axis	Z+Wheel
Scale (Up=In, Down=Out) the Y axis	Shift+Z+Wheel
Panning along the X axis	X+Wheel
Panning along the Y axis	Shift+X+Wheel
Zooming 2D Graph	A+Wheel
Zooming 3D Graph in X/Y/Z	Z/Shift Z/D+Wheel

Graph	
Open Plot Details	F2
Customize Single Point	Ctrl+ Double-click
Select Plot Group	Shift+Click
Select Layer	Alt+Click
Select All Layers	Ctrl+A
Refresh Graph	F5
Reconstruct Legend	Ctrl+L
Toggle Copy Page/Export Area	Ctrl+4
Copy Page	Ctrl+J
Text Tool	Ctrl+6
Insert Variable (Label)	Ctrl+H
Symbol Map (Label)	Ctrl+M
Data Reader	3
Annotation Mode: Syntax	Tab
Move Annotation	Alt+Drag
In Data Selection Mode: Toggle Selection on Active Plot/All Plots	Tab
In Data Selection Mode: Change Select Mode	Space
Full Screen View	Ctrl+Shift+J
Toggle Mini Toolbars On/Off	Ctrl+Shift+T

3D Graphs	
Lighting Direction Control	S+Mouse or Arrows
Rotate Along X Axis	R+Ctrl+Mouse or Arrows
Freeform Rotation	R+Mouse

Matrix	
Set Matrix Value	Ctrl+Q
Row/Column Index View	Ctrl+Shift+C
Data View	Ctrl+Shift+D
Image View	Ctrl+Shift+I
Row/Column Value View	Ctrl+Shift+X
Toggle Thumbnail View	Ctrl+Shift+N
Toggle ROI Tools	Ctrl+Shift+T

Standard Tools

- Zoom in and out with axis rescaling
- Zoom in
- Zoom out
- Pan
- Zoom reset
- Pan reset
- Zoom in
- Zoom out
- Pan
- Zoom reset

Formula Bar

Active cell: B1
 Search and insert functions: fx
 Function formula: $=\text{stddev}(A1:A10)$

Style

Color scale, Fill, Line, Text

Worksheet Data

Sum, Average, Max, Min, Sort, Filter, Merge cells

Format

Font: Default: Arial, Size: 0, Bold (B), Italic (I), Underline (U), Superscript (x^2), Subscript (x_2), Greek (α), Beta (β), Font Color, Text Color, Bullets, Numbering, Indentation, Paragraph, Text Alignment, Text Direction, Text Rotation, Text Orientation, Text Wrapping, Text Background Color, Text Background Image, Text Background Pattern, Text Background Style, Text Background Color, Text Background Image, Text Background Pattern, Text Background Style

2D Graph Types

Multi-axis, trellis, multi-panel, waterfall
 Radar, polar, vector, ternary, windrose

Object Edit

Distribute Horizontally, Distribute Vertically, Connect to Web

3D Graph Types

3D Surface, 3D Bars, 3D Scatters, Contours

Import

Import Wizard, Batch Processing, Import all Connected

Graph

Save a template
 Recalculate analysis results
 Duplicate graph with New books, New sheets, New columns
 Send graphs to PowerPoint
 Create video from graphs
 Rescale graph to show all data
 Rescale the X Axis
 Rescale the Y Axis

Add Object to Graph